



Coláiste na hInse

5th Year Book Rental Collection

2024-2025

A chairde,

I hope you had an enjoyable summer. We are looking forward to welcoming our students back to CNI for our 2024/2025 academic year.

To ensure an efficient start to the year we have arranged a book rental collection slot for all 5th year students availing of the scheme. Please see time and date below:

| Date | Year Group | Time |
|-----------------------------------|----------------------|-----------|
| Friday 23 rd of August | 5 th Year | 1pm – 3pm |

Please note:

- Due to storage restrictions all books must be collected at the above time.
- **Book Rental fee must be paid in full prior to collection.**
- Please allow adequate time as all items must be checked.
- Please ensure to **check your items carefully on collection** and notify us of any errors or discrepancies immediately.
- Please ensure that **all books are brought home and clearly labelled** before starting the school term. Items can then be brought into school and put into lockers in stages.
- If for any reason you are unable to attend, please email colaistenahinse@lmetb.ie to arrange an alternative collection date. The return to school is an extremely busy time therefore there may be a delay in receiving books not collected during the above time slot.
- The school will not be in a position to replace any lost or damaged textbooks/workbooks. Replacements will need to be sourced and paid for by parents/guardians.
- The books remain the property of the school and will need to be returned at the end of the Leaving Certificate or at the end of the school year depending on the subject. It is therefore important that books are well maintained and looked after.
- Student Direct costs are not included in the book scheme. Please ensure these are paid in full on Way2Pay prior to commencement of the school term. School lockers, insurance etc will not be available until this cost is paid.

Le meas,

Sarah Ross

Principal