



Network House, Block 2,
Ballisk Court, Donabate,
Co. Dublin, K36 WE24

Tel: +353 1 843 4734
Fax: +353 1 895 8327

Email: info@gti-ireland.com
Web: www.gti-ireland.com

13th January 2020

Italy Trip 2020 Update (January)

Dear Parents and Guardians,

We can confirm flights and accommodation have been booked and we are progressing with the rest of the itinerary for the trip. Please see the current details below:

Destination: Lake Garda / Venice / Verona - Italy
Tour Dates: Friday 22nd May – Monday 25th May 2020
Tour Length: 4 days - 3 nights
Tour Price: €540 per paying person

Price Includes:

- * GTI Representative at Dublin Airport to assist with check-in on your departure
- * Return Aer Lingus or Ryanair flights from Dublin to Milan (10kgs)
- * Executive coaching throughout Tour (within EU Drivers Regulations)
- * Return school to Dublin Airport private coach transfers
- * 3 nights in the Altomincio Family Park with breakfast & evening meals included
- * Tourist tax
- * Boat cruise on Lake Garda
- * Excursion to Malcesine
- * Visit to Verona Ampitheatre
- * Enjoy a ride on the Monte Baldo Cable Car
- * Excursion to Sirmione or to Garda Town
- * Guided Tour of Venice
- * Vaporetto ride into Venice
- * Full Day at Gardaland Theme Park
- * Guided Tour of Verona
- * Comprehensive Travel Insurance at Premier Plus level which means that Travel Disruption is included automatically with your tour so you're protected in the event of flight cancellations or delays - T&C apply
- * 24-hour emergency contact whilst abroad manned by GTI staff

Flight Details:

Dates	Route	Flight Number	Depart / Arrive
22 May 2020	Dublin / Milan Bergamo	FR9428	06:25 / 09:55
25 May 2020	Milan Bergamo / Dublin	FR4845	21:25 / 23:05

Please note: flight times are local and subject to change

Dates	Route	Flight Number	Depart / Arrive
22 May 2020	Dublin / Milan Linate	EI432	07:00 / 10:40
25 May 2020	Milan Malpensa / Dublin	EI437	22:30 / 23:59

Please note: flight times are local and subject to change

In order to book these flights, we need a note of the students' names as they appear on their passports. Please ensure the names are correct at time of booking.

Accommodation

The group are confirmed at the Altominico Family Park.

Students will be accommodated in triple/quad mobile home/chalet type accommodation

The final room list (i.e. who is sharing with whom) for the hotel is required 4 weeks before departure. We will organise this with the students before this date.

Please note that a tourist tax will apply. This is already included in the cost of the trip.

Students will have to pay €10 room deposit on arrival at the hotel. This will be returned to them after check out providing there is no damage to the rooms. *Not included in the tour price.*

Meals

The group will take their breakfasts and evening meals at the hotel. We will have one meal as a group in Venice (included in the tour price).

(Meals not included: Day 1 – Breakfast and lunch, Day 2 – Lunch, Day 4 – Lunch and evening meal)

Insurance

A list of all persons travelling and their dates of birth are required so that we can insure everyone travelling. We will use the names as submitted on the on-line payments.

If any person travelling has a pre-existing medical condition, then you **must declare** that condition to Health Check. Please contact Ma. Strachan closer to the time of travel who will give you full details on Health Check. This will be discussed at the Pre-trip meeting.

Payment Schedule

The Initial deposit of €250 has been received by GTI, if there is an outstanding fee on the deposit please ensure this is paid as soon as possible.

The balance of the trip is due on 14th March 2020. GTI will accept the balance (**€290** – Full cost of €540 - €250 deposit) in up to two instalments only between now and 14th March. Please pay the balance in full or complete payment in two different instalments. **Please note: No payment is to made to the school.** I have included an information page on 'How to make a payment' on the last page of this letter.

Cancellation Fees

All cancellations must be advised to Ma Strachan and GTI in writing. The following cancellation fees apply:

Weeks Prior to Departure:	Amount Forfeited
More than 10 weeks:	Loss of deposits (full €250) plus any extras paid (tickets, flight supplements etc.)
10 - 8 weeks before travel:	50% (where Tour Price <€500, then loss of deposit plus any extras paid)
8 - 6 weeks before travel:	75%
6 weeks or less before travel:	100%

All cancellation charges apply to each person covered by a booking. Any insurance premium paid is non-refundable. If the cancellation fee is more than deposit paid, then you will be invoiced for these seats on final invoice.

Also please note that some of the excursions once booked and confirmed are non-refundable and non-changeable.

European Health Insurance Card

European Health cards should be carried at all times with students while abroad. Please ensure your son/daughter has their own European Health card before travel to ensure there is no problems should a medical emergency or illness occur while in Italy. Please see www.ehic.ie for more details. **This is a requirement in order to travel with the group.**

Passports

Each student must have their own passport valid for the dates of travel. I will be collecting passport copies on Tues 28th January and a follow up collection on Tuesday 11th February. If you will not have a passport copy on these dates please inform Ma Strachan.

Visa

If there are any non-national students travelling, then it is important that you check out the visa requirements for Italy. **THIS IS THE STUDENT'S OWN RESPONSIBILITY.**

Student Behaviour

As outlined at the 5th Year Information Evening, should a student who has paid a deposit/full cost of the trip be involved in and breaches of the school rules over the coming months, before and during travel, then they could forfeit their place on the trip with no refund. **THIS IS THE STUDENT'S OWN RESPONSIBILITY.**

Information Meeting

We will hold a meeting for all students and parents before the trip to go through the final details and full itinerary. This will take place 3 – 4 weeks before the trip.

If you have any questions regarding the trip please do not hesitate to contact me on PStrachan.cni@lmetb.ie or 041 9813335.

Is mise le meas,

P Strachan
Italy Trip Group Leader



HOW TO MAKE A PAYMENT ONLINE FOR YOUR SCHOOL TOUR TO LAKE GARDA

- Visit www.gtitravel.ie/make-a-payment/ where you will be prompted to either register if it's your first visit or log in for subsequent visits.

An account is automatically created for you on your first visit. A password is sent to the email address you entered. You will need this password for your next log-in and to check the payments made for your child's tour.

- Select the **Make a Payment** option under **School Tours**

School Tours	Escorted Tours	Battlefield Tours	Agricultural Tours
View Tours	Book Online	Book Online	Book Online
Make a Payment	Pay the Balance	Pay the Balance	Pay the Balance

- You'll then be asked for the **Tour Details** which for your school are as follows:

Tour Details

Booking Reference *

20-COL021-02/Your Child's Surname

School/ Group Name *

Colaiste na hInse

Departure Date *

22-05-2020



Destination *

Lake Garda

- You'll then be asked for the **Passenger Details** which are specific to your child. The Date Format for DOB must be DD-MM-YYYY.
- Click **Continue to Payment** where you will be taken to the secure payment page. Enter the deposit amount along with your card details. *The deposit of €250 is non-refundable.*
- Click **Pay Now**. Don't forget to tick the T&C box.

Once the payment is gone through, a Payment Reference Number will appear on the screen. This is the number that your teacher will need as proof of payment. An email will also be sent to you.