

29th May 2017

A Chairde,



Athchlárúchan - Confirming Registration in September 2017/18 - All Year Groups.

Each year ár ndaltaí register their intent, or otherwise, to remain in The Coláiste. As you are aware there are applications for places in every year of The Coláiste and in fairness to all concerned it is important to know early if students are changing schools, moving out of the area etc. With this knowledge we can then offer places to those on the waiting list.

In the event that your child is **NOT** returning to Coláiste na hInse you must **confirm in writing** (either by letter by post or email to colaistenahinse@lmetb.ie) stating that they do not wish to re-register at CNI, if they are emigrating, moving to a new area or transferring to a different school. If your child is transferring to another school, you must provide the schools name and roll number. This is **very** important as per DES requirements a pupil cannot be removed from our school roll and transferred to their new school roll without this information in writing. Please attach the above information to the enclosed form and return to the school by **Thursday 1st June**.

Voluntary Contribution

In continued recognition of the current economic circumstances and in an effort to support families at this time we have decided to continue to suspend the Family Contribution fee of €100 for year 2017/18. This position will be reviewed taking into account the school's capacity to offer the broad range of activities and experiences as is our traditional hallmark.

Coláiste na hInse Book Rental fee structure

Book Rental and Service fees can be paid online via WisePay from early June. Fees can be paid in full or in instalments and must be paid in full by **11th August 2017**. The deadlines for instalment payments are:

- 23rd June 2017
- 21st July 2017
- 11th August 2017

	Fees Structure	Breakdown of Fee Structure
1ú bhliain (1st yr)	€210	€210 Book Rental €20 exam fee (already paid as part of enrolment fee) € 80 seirbhís fee (already paid as part of enrolment fee)
2ú bhliain (2nd yr)	€190	€110 Book Rental € 80 seirbhís fee
3ú bhliain (3rd yr)	€200	€120 Book Rental € 80 seirbhís fee
Idirbhliain (Transition year)	€270	€270 Programme fee
5ú bhliain (5th yr)	€300	€120 Book Rental € 80 seirbhís fee €100 deposit (deposit returned at end 6 th year subject to book inspection)

LCA 5th Year	€200	€120 Programme Fee €80 seirbhís fee
6ú bhliain (6th yr)	€190	€110 Book Rental € 80 seirbhís fee
LCA 6th Year	€190	€110 Programme Fee €80 seirbhís fee

Fee seirbhís of €80.00 includes the following:

Supplementary Photocopying per academic year	€25.00
Locker Rental per academic year	€15.00
Cinn Lae per academic year	€15.00
24 Hour Insurance per academic year	€7.00
Dearfachas (stickers/stamps/postcards) per academic year	€4.50
subsidise Bus Travel per academic year	€4.50
subsidise Extra Curricular Activities per academic year	€4.50
subsidise Competition Fee/prizes per academic year	€4.50
Total	€80.00

If you experience any difficulties making payment with WISEPAY please contact the school on 041 9813335.

Book and Stationary List

Booklist and stationary lists for ALL years will be live on the school website from early June.

Uniform

The suppliers of the CNI school uniform are Kaideen Knitwear and Bestwear. You can contact Kaideen at www.schooluniformsdirect.ie or directly on 059-6481241 and Best Wear, Shop Street, Drogheda on 041-9836036. Kaideen Knitwear will come to The Coláiste on the following dates: Tues 8th, 15th & 22nd August from 2pm-4pm. Please note that formal black, leather low heeled shoes are to be worn. Runners or canvas shoes are not acceptable.

Change of Contact Details

If you have changed address, home or mobile numbers or wish to add in an emergency contact for your child please contact the office via email with the updated information @ colaistenahinse@lmetb.ie or by phone on 041-9813335.

**PLEASE NOTE THE REREGISTRATION FORM ONLY NEEDS TO BE RETURNED
TO CNI IF A STUDENT IS NOT RETURNING IN SEPT 2017.**



Anne Marie McCarrick

Príomhoide

'Education is the most powerful weapon which you can use to change the world'

-Nelson Mandela